(d)	Photographs	One recent passport size photograph (not more than three months old) is to be pasted on the space earmarked in the application format. **Besides, two photographs should be pasted duly self-attested in the space provided in the Admit Card Form. These three photos are mandatory for the application to be considered valid.**
(e)	Crucial date	The crucial date for determining the age limit shall be the last date of receipt of application**ie 25 Jul 2022.**
(f)	Closing date	The closing date of receipt of application will be **25 Jul 2022**. In respect of North East region i.e. Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahual and Spiti District of Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep closing date of receipt of application will be **05 Aug 2022**.

3. **Scheme of Examination**.The selection will be made strictly on the basis of merit. The selection process will comprise of written test and skill/tradetest wherever necessary. The selection to all Group 'C' posts will be made solely based on marks obtained by the applicants in the written test only subject to qualifying in the skill/trade test, as may be the case.

Paper	Subject	No of Questions	Marks	Duration of Examination
Paper-I	General Intelligence & Reasoning (Objective Multiple Choice Type)	25	25	2 Hours
Paper-II	General Awareness (Objective Multiple Choice Type)	50	50	
Paper-III	General English (Objective Multiple Choice Type)	50	50	
Paper-IV	Numerical Aptitude (Objective Multiple Choice Type)	25	25	

4. The question papers of Written Test will be bilingual i.e. English & Hindi. However, the questions on the portion of English Language subject will be in English only.

5. **Syllabus for Examination**.

(a) **General Intelligence& Reasoning**. The questions will be of 10th/12thstandard and would include questions of non-verbal type. The test may include questions on analogies, similarities and differences, space visualization, problem solving, analysis, judgment, decision making visual memory, discrimination, observation, relationship concepts, figure classification, arithmetical number series, non-verbal series. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship arithmetical-computation and other analytical functions.

(b) **General Awareness**. The questions will be of 10th/12thstandard. The questions will be designed to test the ability of candidate's general awareness of the environment around him/her and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of 10th/12thstandard educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic Scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that, they do not require a special study of any discipline.

(c) **English Language**. The questions will be of 10th/12thstandard. Candidates understanding the basics of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage etc. his/her writing ability would also be tested.

(d) **Numerical Aptitude**.This paper will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental Arithmetical Operations, Percentages, Ratio and Proportion, Averages, Interest, Profit & loss, Discount, use of Table and Graphs, Mensuration, Time and Distance, Ratio and time, Time and Work etc.

6. **Important Instructions to the Candidates/Applicants**.

(a) Dates of examinations will be intimated to the eligible candidates at a later date.

(b) Candidates belonging to Economically Weaker Section (EWS) category are required to submit an Income & Asset Certificate issued by Competent Authority prescribed under Point No 5 of the Department of Personnel & Training's O.M. No. 36039/1/2019-Estt (Res) dated 31.01.2019, in the format given below as **Appendix-I**. **The certificate issued on or after 25 Sep 2021 will be considered valid.**